



Elloe Deaneries Branch

THE ELLOE DEANERIES BELL REPAIR FUND APPLICATION FORM

SECTION 1 – Tell US ABOUT THE APPLICANT

1.1 Name of applicant		This form must be completed by the PCC Secretary
1.2 Position		
1.3 Postal address	Postcode:	If any contact details change, let us know as soon as possible. We use email where possible.
1.4 Telephone		
1.5 Email		

SECTION 2 – TELL US ABOUT YOUR CHURCH

2.1 Church and dedication		
2.1 Which group within the branch/diocese does the church fall within?		

SECTION 3 – TELL US ABOUT YOUR PROJECT

3.1 Title of your project		10 words maximum
3.2 Please provide a detailed description [500 words maximum]		Please attach a copy of quotations. If these contain various alternate schemes, please clearly indicate which scheme you have chosen

3.3 Has a faculty/appropriate authorisation been applied for?	Yes <input type="checkbox"/> No <input type="checkbox"/> to be applied for.....	Note: All work on bells and fittings requires a faculty/appropriate authorisation.
3.4 Has the faculty/appropriate authorisation been approved?	Yes <input type="checkbox"/> Please attach a copy No <input type="checkbox"/>	Note: No formal offer of grant will be made without sight of a faculty/appropriate authorisation.
3.5 Proposed start date of project		This date may be approximate.
3.6 How long will the project take to complete?		This date may be approximate.

SECTION 4 – FUNDING YOUR PROJECT

4.1 Total cost of project			Please provide two written quotations and indicate your chosen contractor. State clearly whether figures include or exclude VAT.
4.2 Please provide a detailed breakdown of all expenditure for the project	ITEM	COST	Please itemise materials and labour separately as some items may not be eligible for grant funding

	ITEM	COST	
4.3 Please provide a breakdown for any work to be done voluntarily for this project			
4.4 Please detail any income you expect to receive from the sale of assets in respect of this case	ASSET TO BE SOLD	EXPECTED NET SALE PROCEEDS	These figures may be approximate if exact figures are not yet known

SECTION 5 – DECLARATION

Please do not forget to sign this form. We can only accept an original signature [not a scanned, photocopied or e-mailed version].

On behalf of _____

I apply for a grant in respect of expenditure on the project detailed in this application.

I declare that the information in this application is true.

SIGNED [original signature] _____

PCC Secretary

NAME PRINTED IN CAPITALS _____

DATE _____

When you have completed the application, please send, by post, all the relevant papers to the Elloe Deaneries Branch Secretary – details of which can be found on the Guild website www.ldgcbr.org.uk or in the latest Guild Report.

There are no deadlines. Once your application has been received your Branch Secretary will acknowledge receipt and liaise with the Elloe Deaneries Bell Repair Fund Committee members. The application will be assessed and considered at the next available meeting .

We try to ensure that funding is allocated as fairly as possible and reserve the right to not fund a project. If your project is not supported we will provide feedback information. However, the funding decision is final.

FOR ELLOE DEANERIES BRANCH USE ONLY	
Project Ref No:	
To be assessed at Elloe Deaneries BRF Committee meeting on :	
Decision:	
Conditions:	
Inspector assigned to project:	
Offer of Grant - Letter sent out:	